

SOUTHERN STARS ICE HOCKEY CLUB

Membership and Game Fees Policy

SSHP002

1. Purpose

This policy is set forth by the Southern Stars Committee and aims to provide guidelines on the taking, use and refunding of game and membership fees, paid for, by Southern Stars Members that are gain membership to the Southern Stars Ice Hockey Club (SSIHC) and choose to participate in events and leagues either run in whole or in part by the Club.

2. Definitions and Interpretation

- a. "The Club" Means the Southern Stars Hockey Club (Inc) or SSIHC Inc as governed by the Committee
- b. "The Committee" Means the Membership of the Management Committee as defined in Clause 18 (1) of the Constitution.
- c. "IHQ" Means Ice Hockey Queensland (Inc)
- d. "IHA" Means Ice Hockey Australia Limited
- e. "Member" Means the classes of members as defined in Clause 5 (a) to (e) of the Constitution.
- f. "Junior" Means any member under the age of 18 years of age, based on their age at 31st of December of the previous year.
- g. "The Constitution" Means the Southern Stars Ice Hockey Club (Inc) constitution as revised May 2012
- h. "Programme Fees" Means the fee charged per member to participate in a relevant event, competition, training or any other Programme whereby fees apply.
- i. "Programme Cost" Means the total expenses applicable per event multiplied by the total applicable events of any schedule or plan of the Programme.
- j. "Programme" Means a sanctioned or affiliated programme, game, training, or tournament run or participated in by the Club
- k. "Official" Means an on-ice official such as a referee or linesman and off-ice officials such as timekeepers, scorers and first aid.
- l. "Payment Platform Fee" Means a fee charge for the processing of members payment through a payment gateway.
- m. "Pandemic Disruption Event" Means a disruption which as an adverse effect on any Programme cause by widespread disease such as Covid-19 or any other disease that have been or may be declared to be a pandemic by the World Health Organisation, or the Queensland Government Chief Health Officer.

3. Requirement – Membership

- a. To participate in an event or programme, an individual must be a Member of the Club, Ice Hockey Queensland (IHQ) and Ice Hockey Australia (IHA).
- b. Individuals may apply for themselves.
- c. A parent or guardian may apply for membership on behalf of the junior.
- d. Membership with the Club runs from the first day of March of any given year to the last day of February the following year.
 - i. Partial year memberships are not offered by the Club, IHQ or IHA.
- e. All memberships, whether being renewed or first-time applications, shall be reviewed by the Management Committee before approval or rejection in accordance with Section 9 of the Constitution.

4. Requirement – Programme's

- a. The following outlines the requirement and application for a member to pay game fees for an applicable Programme.
 - i. To participate in a Programme, a member must be a financial member of The Club, IHQ and IHA.

- ii. All members participating in a Programme organised in whole or in part by the Club shall be required to pay game fees if they are applicable.
- iii. The Club shall in its sole discretion decide if Game Fees are applicable, and payable by the Member.

5. Calculation – Membership Fees

- a. Membership Fees for Senior Members and Junior Members attract different membership fees for IHA and IHQ; however, the Club Fees are consistent.
- b. Upon application for Membership to the Club, a Senior Player is liable to pay for the following membership fees.
 - i. A member shall pay \$165 for IHA membership
 1. If the Member is already a paid member through another affiliated club in Australia, the member shall not be liable to pay the membership twice.
 - ii. A member shall pay \$70 for IHQ membership
 1. If the Member is already a paid member through another affiliated club in Queensland, the member shall not be liable to pay the membership twice.
 - iii. A member shall pay \$60 to the SSIHC Inc as Club membership fee for membership.
- c. Upon application for Membership to the Club, a Junior Player is liable to pay for the following membership fees.
 - i. A member shall pay \$143 for IHA membership
 1. If the Member is already a paid member through another affiliated club in Australia, the member shall not be liable to pay the membership twice.
 - ii. A member shall pay \$70 for IHQ membership
 1. If the Member is already a paid member through another affiliated club in Queensland, the member shall not be liable to pay the membership twice.
 - iii. A member shall pay \$60 to the SSIHC Inc as Club membership fee for membership.
- d. The Committee shall manage and disperse the revenue of the club (membership fees) in accordance with the rights and obligations prescribed to the Committee, provided by the Club Constitution.

6. Calculation – Programme Fees

- a. The following costs applicable to the Programme shall be taking into calculation with the following considerations:
 - i. Hire of venue.
 - ii. Official expenses.
 - iii. Payment platform fees.
 - iv. Travel or lodging fees.
 - v. Purchases and maintenance of equipment, tools, training aid and facility.
 - vi. Any other fees as determined in the sole discretion of the Club.
- b. Game Fees shall be calculated from the Programme cost and shall be calculated individually, taking into consideration.
 - i. The applicable total Programme cost.
 - ii. Divided by the number of average number of Members per team participating in the Programme.
- c. Game Fees shall not include costs associated with an affiliation membership.

7. Representation

- a. If the Member makes a representation to the Club for a particular Programme in a submitted roster to participate, then the member shall be liable for the whole Programme cost.
 - i. For the avoidance of doubt, the minimum participation is one game.

8. Payment

- a. The Club shall set, in its sole discretion, the platform or mechanism through which the Game Fees are payable by Members.
- b. The Club may change the payment platform at any time, via notification in writing.
- c. A Member may not participate in a Programme unless all Game Fees are paid in advance of the Programme commencing, unless:
 - i. The Club in its sole discretion, permits staged payments of Game Fees via instalments. In this case:
 1. The applicable percentage of value of each instalment and due date shall be set by the Club in its absolute discretion.
 2. The total of all instalments shall not exceed the Game Fees as calculated in Clause 6 (b) (i) & (ii)
 3. A member that does not pay a full applicable Game Fee or all instalments may have their membership terminated under Clause 10 (c) of The Constitution after written notice from The Committee.
 - ii. The Club in its sole discretion waives Clause 8 (c) of this policy and permits fees to be taken after commencement of the Programme.
- d. Substitute players participating in a Programme, shall not be liable to pay Game Fees except in the event that:
 - i. Is substituted to a roster and either directly or indirectly becomes a permanent rostered player of the team in question.
 - ii. Taking into consideration the permanency implied by Clause 8 (d) (i), the Substitute player must play at least 80% of the games scheduled in a regular season Programme to be liable for payment of Game Fees.

9. Refunds – Membership

- a. The Club shall not be liable to the Member under any circumstances for the membership fees associated with either IHQ or IHA.
- b. The membership fees paid for IHQ and IHA are non-refundable by the SSIHC Inc.
- c. The Club may in its sole discretion refund a member's Club membership fee, or refund a pro-rata amount of the membership fee if:
 - i. A member issues a letter of resignation to the Club pursuant to Clause 10.1 of the Constitution.
 - ii. The Member's membership is terminated by the Committee pursuant to Clause 10.3 of the Constitution.
- d. The Club reserves the right to retain any membership fee of a resigned or terminated Member, if the Member has outstanding game fees, due and payable to the Club.

10. Refunds – Programme Fees

- a. The Club shall only be liable to refund Game Fees if:
 - i. The member has paid a Programme Fee, or an instalment of a Programme fee, however, has not participated in the Programme under the following conditions:
 1. Participation shall be determined by reviewing any applicable game sheets or attendance records in question.
 2. The Club may in its discretion consult any personnel and other applicable document to determine involvement.
 - ii. The member has requested the refund in writing to the Club Secretary, and:
 - iii. The issue was sent prior to the end of the season, which the Member is requesting the refund.
- b. The Club shall not be liable to refund Game Fees if:

- i. The Member participates in the Programme.
 - ii. Receives an injury whilst participating in the Programme or outside the Programme that renders the Member incapable of competing in the Programme.
 - iii. If for any other reason, or simply wishes to not participate in the Programme after paying a Game Fee.
 - iv. If via an act of Force Majeure, the total number of Programme events are reduced.
 - v. If the total number of Programme events are reduced due to Pandemic Disruption Event.
- c. A refund shall be processed once the Member has demonstrated compliance with Clause 10 (a) (i) to (iii) and final approval is issued by the Committee.

